# Application for EWMA Endorsement of Educational Activities

# E-learning modules

### Please complete the application form in English.

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| **General information** |  |
| Full title of the e-learning module |  |  |
| Is it a first time endorsement of the course or re-endorsement? |  |  |
| Aim of module (overall description of the course) |  |  |
| Name, address and contact details of institution/organisation/company that request EWMA-endorsement |  |  |
| Name, title and contact details for the person responsible for the administration of the module/e-learning programme |   |  |
| Name, title and contact details for the person responsible for the development and updates of the module |  |  |
| Name of any other affiliated professional groups/organisations (If any in addition to primary provider) |  |  |
| **About the e-learning module:Objectives, structure and content** | **Reviewer comments** |
|  Please describe the student learning objectives of the course.NB: Please use Blooms taxonomy[[1]](#footnote-1) in the description of objectives. - **(K)** Knowledge/cognitive – remember and understand- **(P)** Pragmatic, psychomotor skills – analyse and apply- **(A)** Awareness/behaviour – create and evaluate[[2]](#footnote-2) |  |  |
| When was the module developed? |  |  |
| If the module has been updated, when was this update made? |  |  |
| Is the e-learning module part of a more comprehensive e-learning programme, including additional modules covering other topics? | **Yes No** **If yes, please describe this programme briefly (included topics, overall aim, etc.)** |  |
| Are the e-learning modules used in the context of face-to-face theoretical or practical training courses? | **Yes No** **If yes, please describe these briefly (e.g. mode of delivery and teaching methods used) here:** |  |
| Please describe the overall structure of the e-learning module and state approximate time needed to complete the module (including any assessments / tests)  |  |  |
| Briefly describe the content of the module (sections, features, etc.). |  |  |
| **Have you followed the relevant content specific the EWMA curricula in the development of the course content?** If yes, please indicate which curricula have been used.To download the curricula, pleases visit[[3]](#footnote-3)  |  |  |
| Please list possible computer requirements for software or online access needed to complete the e-learning module.  |  |  |
|  |  |  |
| Languages: Please list in which language(s) the module is currently offered. |  |  |
| Are the e-learning modules used in the context of face-to-face theoretical or practical training courses? | **Yes No** **If yes, please describe these briefly (e.g. mode of delivery and teaching methods used) here:** |  |
| Please describe the overall structure of the e-learning module and state approximate time needed to complete the module (including any assessments / tests)  |  |  |
| Please briefly describe the content of the module (sections, features, etc.). |  |  |
| Please list possible computer requirements for software or online access needed to complete the e-learning module.  |  |  |
| If supporting learning resources are referred to in the module, please describe how/where participants may access these.  |  |  |
| Please provide information about the professional background of the health care professional(s) responsible for developing the module. |  |  |
| Please describe the target audience of the e-learning module and state whether access is limited to specific target groups.  |  |  |
| Please state whether the module has been endorsed or accredited by other organisations (working on national/international level).  | **Yes No** **If yes, please state the name of the organisation(s) here:** |  |
| **Has the course been validated[[4]](#footnote-4)? (E.g. via a University approval process, peer review, pilot programme, etc.)** | **Yes No** **If yes, please describe briefly the validation process applied (responsible organisation, time, focus, etc.)** |  |
| **Student assessment and credits** | **Reviewer comments** |
| Will participants be assessed?  | Yes No  |  |
| **If yes, please describe the assessment strategy /methods.** |  |  |
| **Please state whether the module has been accredited with CME[[5]](#footnote-5) , CPD or ECTS points** **If so, please state number of credits/points granted for completion of the module.** |  |  |
| **Evaluation** | **Reviewer comments** |
| Are students asked to evaluate the e-learning module?**In case of re-endorsement of the course, please provide student assessments of the previous course.** | **Yes No** If yes, please describe how and when this evaluation is undertaken (i.e. after the module?)  |  |
| **User fees and sponsorships** | **Reviewer comments** |
| Will a course fee be charged? | Yes No If yes, please describe the user fee structures here (E.g. single user fees, Institutional user fees, discounts etc.):If the module is provided by a University/Professional education provider, please state whether the user fees are linked with standard fees applied by this institution: |  |
| Please state whether the development of the module has a commercial sponsorship?(If the module is not provided by a company) | Yes No If yes, please state name of sponsor(s), the level of financial support provided by the sponsor and describe the involvement of the sponsor(s) in the development of the course content. There should be a clear statement of any *declaration of interest*s: |  |

### The following documentation should be supplied to support this application and to facilitate the approval process:

**Obligatory documentation:**

* Details of e-learning modules design and content[[6]](#footnote-6)
* Curriculum Vitae of the health care professional responsible for developing the module
* E-learning module reading list(s) or details of other learning resources used

**Supplementary documentation:**

* Details of assessment strategy
* A copy of the module evaluation form (EWMA will supply a minimum requirement checklist for evaluation of the module)

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| Approval in Principal\* Granted\*Valid for 1 year until student evaluations have been received and approved. | Yes No **If no, please provide reasons for rejecting the application** |
| Possible conditions for approval  |  |
| Recommendations  |  |
| General comments/review summary |  |
| Final Approval\* GrantedCan be granted following submission of student evaluations (Subject to approval).  | Yes No (If no, please state why) |
| Date  | Signatures |

1. <https://cft.vanderbilt.edu/guides-sub-pages/blooms-taxonomy/> (Accessed June 2018) [↑](#footnote-ref-1)
2. Pokorna A, Holloway S, Strohal R, Verheyen-Cronau I. Wound Curriculum for Nurses. J Wound Care. 2017; 26(Sup12):S1-S27. [↑](#footnote-ref-2)
3. <https://ewma.org/what-we-do/education/ewma-curricula> [↑](#footnote-ref-3)
4. Please note that the EWMA endorsement programme does not provide a course validation (including a full evaluation of the e-learning module structure and whether this meets the educational needs of a specific target group in a specific educational environment). The EWMA endorsement focus on an evaluation of the content of the e-learning module and the way this is presented. [↑](#footnote-ref-4)
5. CME = Continuing Medical Education; CPD = Continuing Professional Education; ECTS = European Credit Transfer System [↑](#footnote-ref-5)
6. Please provide detailed information to allow for a comparison of the content of the module with the EWMA curricula. [↑](#footnote-ref-6)